



# Churchie.

ESTABLISHED IN 1912

## POSITION DESCRIPTION AND SELECTION CRITERIA

<b>Position Title:</b>	Teacher of Science (Years 7 to 12) Chemistry, with the ability to teach Physics
<b>School:</b>	Senior School
<b>Faculty:</b>	Science
<b>Reports To:</b>	Head of Faculty
<b>Type of Employment:</b>	Full-time, fixed-term contract (start Jan 2017)
<b>Date:</b>	September 2017

## BACKGROUND

### Organisational Environment

The Anglican Church Grammar School (Churchie) is an independent School for day boys and boarders with 1800 students from Reception to Year 12.

Since its inception in 1912 Churchie has pursued a philosophy of preparing students to be well-balanced men, contributing positively to the community. This pursuit is characterised by our emphasis on the four tenets of our education program: scholastic attainment, spiritual awareness, personal growth and community service. The School's academic program has implemented the latest National Curriculum and is tailored to assist each student reach his potential. Our aim is to offer world-class educational programs that facilitate lifelong learning, by optimising opportunities for leadership, creative excellence, and participation for every student. This combination of academic emphasis and an expectation of high standards of personal discipline will provide the best platform for success for all our students. As a member of the Great Public Schools (GPS) Association, Churchie participates in a range of academic, sporting and cultural competitions against other long-standing Brisbane schools.

As a community we strongly desire to work in a three-way partnership between the student, the parents and the School. We are constantly reviewing our performance and are more effective for the input from this partnership. Creativity and innovation, which bring about change, are a constant, as our young men deserve the best education we can provide.

### Information for Prospective Staff

Information can be found at [www.churchie.com.au](http://www.churchie.com.au)



## DUTY STATEMENT

### Primary Purpose of Position

To develop and deliver high quality teaching and learning programmes within the Science Faculty that will encourage students to achieve academically, develop personally and become life-long learners.

To assist students to develop to their fullest potential by encouraging and supporting their participation in academic, pastoral and co-curricular activities, by role modelling appropriate behaviours and providing dedicated and holistic pastoral care.

*Please note the School reserves the right to alter this position description based on operational needs.*

### Key Accountabilities

Duties and responsibilities include, but are not limited to:

- Development and use of a flexible range of teaching strategies and approaches to enhance the learning experiences for a wide range of students;
- Provide a wide range of learning experiences to serve the diverse learning needs of students;
- Plan, prepare and teach lessons that reflect a sound knowledge of the ACARA Years 7 to 10 Science and QCAA Chemistry and Physics syllabi. Familiarisation with the new QCE Senior Chemistry and Physics Syllabi may be advantageous as would the International Baccalaureate Diploma Programme;
- Use available technology to maximise every opportunity for high quality teaching and to constantly update teaching resource materials;
- Develop and utilise appropriate evaluation techniques for formative assessment, and set and supervise summative assessment tasks;
- Ensure the appropriate 'tone' in the subject classrooms, in terms of student demeanour, readiness to learn, respect for the rights of others to learn, and work ethic, by articulating expectations;
- Be involved in pastoral care for students in line with Churchie's philosophy;
- Deal with student behavioural problems according to the School's philosophy on behaviour management and discipline;
- Refer boys requiring support to their Housemaster, Head of Faculty, School Counselling Staff, Dean of Students or other staff as required;
- Supervise students in timetabled classes, rostered ad hoc supervision periods, on Grounds Duty, at School functions that staff and students are expected to attend and other duties as required.
- Role model behaviour that supports Churchie's aim to develop a high level of behavioural self-management in the students;
- Support Faculty / Subject colleagues and students in the Faculty / Subject by providing low-level counselling to boys on matters of academic improvement, maintenance of subject notes and adherence to the articulated Learning and Behavioural Values of the School;
- Carry out reporting and other administrative duties appropriate to a classroom teacher in an effective and efficient manner;
- Communicate effectively with teaching colleagues, parents, students and administrative staff;



- Contribute to a high work ethic, collegiality, endeavour and good humour in the staffroom;
- Participate in School Committees as appropriate to share ideas and contribute to the development of teaching excellence;
- Participate in the co-curricular programme and use this opportunity to engender team and competitive spirit among the students;
- Attend Staff Chapel, School Services and House Chapel services as a model for colleagues and students;
- Participate in and support Community Service initiatives at the School.

From time to time additional duties may be required by the Head of Faculty or Deputy Headmaster – Academic.

#### **Teaching and Co-curricular:**

- Maintain a regular teaching commitment equivalent to a FTE 1.0 per year.
- Take on a pastoral role in the School's pastoral care programme as a Form Teacher.
- Maintain a regular Co-curricular commitment during the year.

#### **Work, Health and Safety**

- Take reasonable care to ensure personal safety and health at work and that of other persons in the work place;
- Observe all safe working practices as directed by the supervisor and the use of personal protective equipment as and when provided;
- Report ALL accidents, incidents and hazardous situations arising in the course of work.

#### **Other Information**

- Churchie is an equal opportunity employer and is committed to providing a safe and healthy work environment free from discrimination, harassment or bullying.
- Applicants are expected to be committed to the principles of Christian education and will comply with the School's values and code of conduct.
- Smoking is prohibited in all areas of the School campus, which includes but is not limited to buildings and vehicles.
- Staff must familiarise themselves with Churchie policy documents that are available on the School's intranet and take the responsibility to maintain currency with these.
- Applicants must possess (or be eligible to obtain) a current Blue Card and/or registered with Queensland College of Teachers.

#### **Child Protection:**

All employees of Churchie are required to familiarise themselves with the Student Protection in Anglican Schools Policy and Procedures. It is required they have a responsibility for the promotion and safeguarding the welfare of students with whom they come into contact and ensure compliance with the Schools' Child Protection Policy Statement at all times. If during the course of carrying out their duties, an employee becomes aware of any actual or potential risks to the safety or welfare of children in the school, they must report any concerns with the Student Protection officer immediately. All staff at Churchie are required to hold or apply for, and maintain a current Working with Children Check – Bluecard QLD.



## SELECTION CRITERIA

The successful candidate will have:

1. Extensive knowledge of and experience in teaching the Australian Curriculum in Senior Years;
2. Demonstrated ability to apply the planning, learning and assessing principles underpinning Years 7-10 Science and Chemistry, whilst the ability to teach Physics and Mathematics may also be considered advantageous
3. Proven excellence as a classroom practitioner, employing strategies that engage boys with a variety of learning abilities, deploying group and individual learning options that sustain a literacy-rich curriculum and which use technology (such as tablets/laptops) as a tool to enhance learning outcomes;
4. Ability to provide pastoral care to students in the Senior School;
5. Demonstrate a capacity to develop a climate of trust with colleagues, students and parents in a Christian school setting in the Anglican tradition;
6. Ability to work well in a team environment;
7. Eligible to work in Australia, Qualified Teacher and registered with the Queensland College of Teachers or an ability to do so.

## ACKNOWLEDGEMENT

I have received, reviewed and fully understand the job description for this position. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name \_\_\_\_\_ Date \_\_\_\_\_

Employee Signature \_\_\_\_\_

## APPLICATION PROCESS

Applicants should submit:

1. A cover letter (1 to 1.5 pages) addressing the selection criteria by providing/describing examples of actual work that has been done, or actual participation in the relevant activity.
2. A full resume.
3. The names, address and telephone numbers of three (3) recent professional referees who should be in a position to comment about performance in relation to the above criteria.  
(*Please note:* in the case of those applicants short listed for interview, the School may contact your current employer following the interview).
4. Relevant Academic Transcripts/Records.  
(*Please note:* this is not your Graduating Certificate).
5. A copy of your Queensland College of Teachers registration.

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