

LEARN TO SWIM COACH POSITION DESCRIPTION



Churchie.

POSITION DESCRIPTION AND SELECTION CRITERIA

Position Title:	Learn to Swim Coach
School / Organisational Department:	Cocurricular
Reports To:	Head of Aquatics
Type of Employment:	Casual
Date:	October 2023

Primary Purpose of the Position

The role of the Learn to Swim Coach combines a key role within the School's Swimming program.

Please note the School reserves the right to alter this position description based on operational needs.

Key Accountabilities

- Assist in delivery of learn to swim programme (years R – 12)
- Assist the programme with external school swimming
- Liaise with Aquatics Coordinator to maximise programme offering to clients
- Attend weekend roster of learn to swim as required and rostered
- Meet parents when required and discuss development: related to the Learn to Swim Programme
- Provide lesson and observation plans
- Complete competency assessments
- Be able to build positive working relationships with the Churchie community and external stakeholders and deal with conflicts and misunderstandings when required
- Report as per policy and procedure all risk and maintenance
- Be proficient in programme delivery
- Assist with Learn to Swim equipment setup and pack up as part of each duty shift
- Swim Australia Teacher Certification or equivalent
- Previous experience in this role is preferred but not essential
- Current First Aid and CPR Certificate
- Customer service oriented
- Excellent communication skills

Other Information

Applicants are expected to be committed to the principles of Christian education and will comply with the School's values, code of conduct, and standards for all staff and volunteers.

Personal Growth

- Pursue professional development opportunities both at Churchie and externally in order to keep abreast of changes in education and appropriate subject areas;

- Maintain membership of appropriate professional bodies, and participate actively in their seminars, conferences and workshops.

Spiritual Awareness

- Attend School Chapel and House Chapel services as a model for colleagues and students.

Community Service

- Participate in and support Community Service initiatives at the School.

Work, Health and Safety

- Take reasonable care to ensure personal safety and health at work and that of other persons in the workplace;
- Observe all safe working practices as directed by the supervisor and the use of personal protective equipment as and when provided;
- Churchie is an equal opportunity employer and is committed to providing a safe and healthy work environment free from discrimination, harassment or bullying;
- Smoking (inclusive of vaping under QLD legislation) is prohibited in all areas of the School campus which includes but is not limited to buildings and vehicles;
- Report ALL accidents, incidents and hazardous situations arising in the course of work.

From time to time additional duties may be required by the Supervisor, Executive and or the Headmaster.

Child Protection

All employees of Churchie are required to familiarise themselves with the Protecting Children and Young People in Anglican Education Policy. It is required they have a responsibility for the promotion and safeguarding the welfare of students with whom they come into contact with and ensure compliance with the Schools' Code of Conduct and Statement of Commitment at all times. As such all potential employees are subject to a screening process prior to appointment. During the course of carrying out their duties, if an employee becomes aware of any actual or potential risks to the safety or welfare of children in the school, they must report any concerns with the Student Protection officer immediately. All staff at Churchie are required to hold a current Working with Children Check (Blue Card) QLD; be registered with and maintain registration with the Queensland College of Teachers (QCT); or have a current and valid registration with the Australian Health Practitioner Regulation Agency (AHPRA) prior to commencement and throughout the term of employment.

Selection Criteria

1. Full qualifications in AUSTSWIM Teacher of Swimming and Water Safety (TSW) and previous experience in this role is preferred but not essential
2. Demonstrate a robust knowledge and understanding of a Learn to Swim programme.

3. Current First Aid and CPR Certificate
4. Customer service oriented
5. Excellent communication skills
6. Demonstrate a capacity to develop highly effective and performing teams, seeking to develop a climate of trust and authenticity with colleagues, students and parents.
7. Willingness to support the spiritual, community and co-curricular life of the School.
8. As this is a corporate appointment the successful candidate must have proof of eligibility to work in Australia and hold a current Working with Children Check (Blue Card) QLD.